

September 9, 1999

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, September 16, 1999 - 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above. Supporting information is enclosed for your review.

Please park in the garage under the Arizona Bank Building (formerly Norwest Bank Building) in an unreserved space. Bring your ticket to the meeting and parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or 11 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at 254-6300.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Call to the Audience</u> Persons wishing to address the MAG POPTAC will be provided an opportunity to comment.	2. For information.
3. <u>Approval of Minutes of August 19, 1999</u>	3. Review and approve meeting minutes of August 19, 1999.

4. Status Report on Census 2000

A representative of the Bureau of the Census will provide a status report on Census 2000 programs. The status report will include a review of the establishment of complete count committees, publicity for Census 2000, recruiting for enumerators, the opening of the data capture center and other programs. The results of a September 15, 1999 workshop to be sponsored by the Bureau of the Census will also be discussed. A brief description of the Workshop and its location is attached. Please see Attachment One.

5. Census Bureau Address Update Programs

The Bureau of the Census is currently preparing final address lists for the Update/Leave area based on field checks conducted earlier this year. According to the Census Bureau Regional Office, it is estimated that these final address lists will be distributed by the end of October. From the date of receipt, MAG member agencies will have 30 days to file an appeal to the federal government if there is a disagreement with the final address file. The appeal will need to be accompanied by evidence in support of any missing units including the specific address of the unit and the block within which it is located.

The Bureau of the Census will also be conducting field checks to resolve discrepancies between local agency and Census Bureau address files in the Mailout/Mailback area. A status report will be provided.

6. Statistical Areas Program

The Statistical Areas Program provides local governments an opportunity to recommend changes to census geography. According to the Census Bureau maps with changes to Census Geography will be sent out to the County in January 2000 for verification. A status report will be presented.

4. For information and discussion.

5. For information and discussion.

6. For information and discussion.

7. Census Transportation Planning Package (CTTP)

The Census Transportation Planning Package is a program which provides MAG an opportunity to receive Census data by Traffic Analysis Zone (TAZ). MAG staff has recently completed amending the TAZ system, and is now in the process of developing a block TAZ equivalency file to provide to the Census Bureau. This file will enable the Census Bureau to allocate census 2000 data from block to TAZ. A status report will be provided.

8. Preparation of Draft July 1, 1999 Maricopa County Resident Population Update

The Arizona Department of Economic Security (DES) has prepared draft July 1, 1999 resident population updates for the State and all the counties in Arizona. The draft July 1, 1999 resident population update for the State is 4,924,350 and for Maricopa County is 2,913,475. The draft Maricopa County Resident Population Update reflects an increase of 107,375 residents over the past year. The draft updates will be reviewed at the September 17, 1999 meeting of the State Population Technical Advisory Committee and are subject to change based on comments received. MAG staff will review the process for deriving the updates and input will be solicited from the MAG POPTAC.

The County control total needs to be recommended for approval and forwarded to the Management Committee for their October meeting. Because that meeting occurs prior to the next MAG POPTAC meeting, the MAG POPTAC may wish to consider approval of the draft Maricopa County Resident Population Control provided that the final number is within a certain percentage of the draft. Any adjustments to the final County Control total will be forwarded to MAG member agencies via e-mail and/or fax.

Upon approval of the Maricopa County Resident Population Update by the MAG

7. For information and discussion.

8. For information, discussion and possible recommendation.

Regional Council and the Director of DES, it will become the control total for calculating Municipality Resident Population Updates. These Updates will be presented to the MAG POPTAC for consideration at the November 2, 1999 meeting. Please see Attachment Two.

9. MAG Database Enhancement Project

MAG has issued a Request for Proposals to update and enhance our databases for the next round of socioeconomic projections. Proposals are due on September 24, 1999. A status report will be presented.

10. Next Meeting of the MAG POPTAC

The next meeting of the MAG POPTAC will be held on October 15, 1999. Because of conflicts in room scheduling, the POPTAC meeting originally scheduled for November 4, 1999 at 10:00 a.m. has been moved to Tuesday, November 2, 1999 at 2:00 p.m. Please adjust your calendars accordingly.

9. For information and discussion.

10. For information.